COUNCIL
Public Meeting Agenda

Te Kaunihera o Te Whare Wānanga o Waitaha

Agenda

DATE	Wednesday 8 November 2023
TIME	10:00am
VENUE	**Council Chamber, Matariki**

Refer to Page No.
(matches Diligent).

KARAKIA (opening meeting)

Kia hora te marino	*May peace be widespread*
Kia whakapapa pounamu te moana	*May the sea b*

1. APOLOGIES

2. REGISTER OF INTERESTS 4-6

3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.

4. MINUTES
4.1. Confirming minutes of meeting held on 11 October 2023 – For Approval 7-10

5. MATTERS ARISING

6. FROM THE CHANCELLOR
6.1. Degrees Conferred in Absentia – For Approval -

7. HEALTH & SAFETY
7.1. Monthly Health & Safety Report – For Information
(Paul O'Flaherty, Executive Director, People, Culture and Campus Life) 10-24

8. FROM THE VICE-CHANCELLOR
8.1. Vice-Chancellor's Monthly Report – For Information 25-29
8.2. Academic Board Report – For Information (Associate Professor Alison Griffith) 30-34

9. PUBLIC EXCLUDED MEETING

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0 4.1	**Minutes** Confirm public excluded minutes of 11 October 2023	These items concern matters that were previously dealt with during proceedings of Council from which the	

Name (Council Member)

COUNCIL
Public Meeting Minutes

Te Kaunihera o Te Whare

FROM THE CHANCELLOR	Degrees Conferred in Absentia <u>Moved</u>: That Council approves the degrees to be revoked and awarded in absentia for the public record. Carried
HEALTH & SAFETY	Monthly Health & Safety

ACADEMIC BOARD	Academic Board Report
	Associate Professor Alison Griffith joined the meeting via Zoom.
	The Board Report was noted and no questions were raised.
	Moved:

		To enable the free and frank expression of opinions by between or to members or officers or employees of th University.	
11.0 11.1 11.2 11.3	Finance UCTF Draft Budget 2024 31 August 2023 Financial Summary Report 30 September 2023 Financial Verbal Update	To enable the University to carry out, without prejudice disadvantage, commercial activities. To enable the free and frank expression of opinions by between or to members or officers or employees of th University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3 12.4	From the Chancellor Council Work Plan 2023 Update Draft Council Workplan 2024 Honours and Appointments Council Vacancies Notice of Chancellor & Pro-Chancellor Elections	To enable the University to carry out, without prejudice disadvantage, commercial activities	

Memorandum/Pukapuka

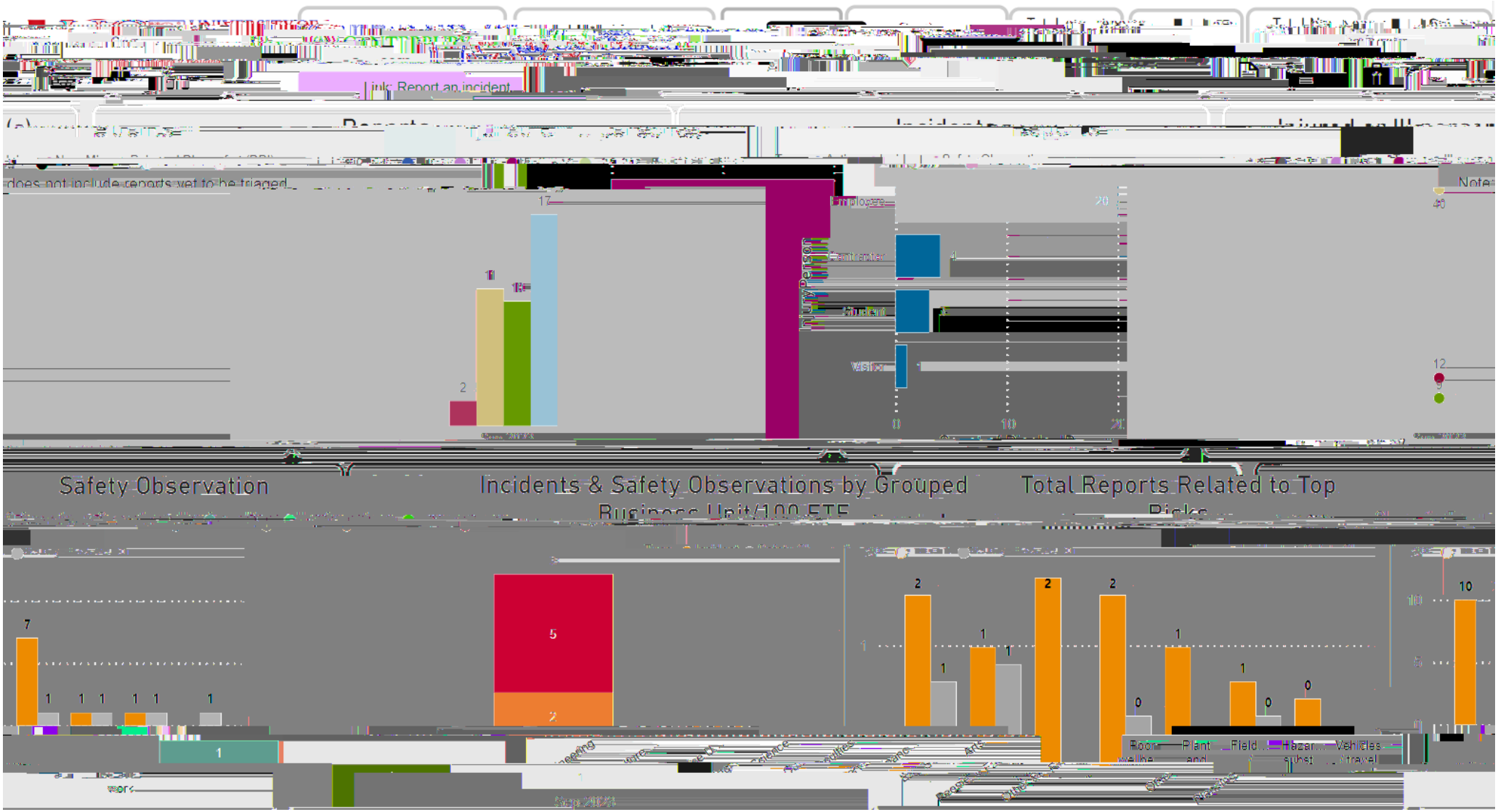
To:	Ki:	University Council
From:	E W	W µ o K [& Executive Director – People, Culture and Campus Life Natasha Barnett – Director of Health and Safety
Date:	Z W	8th of November 2023

Appendix 1 - Health and Safety Performance Summary
Appendix 2 - Health and Safety Performance Metrics Dashboard
Appendix 3

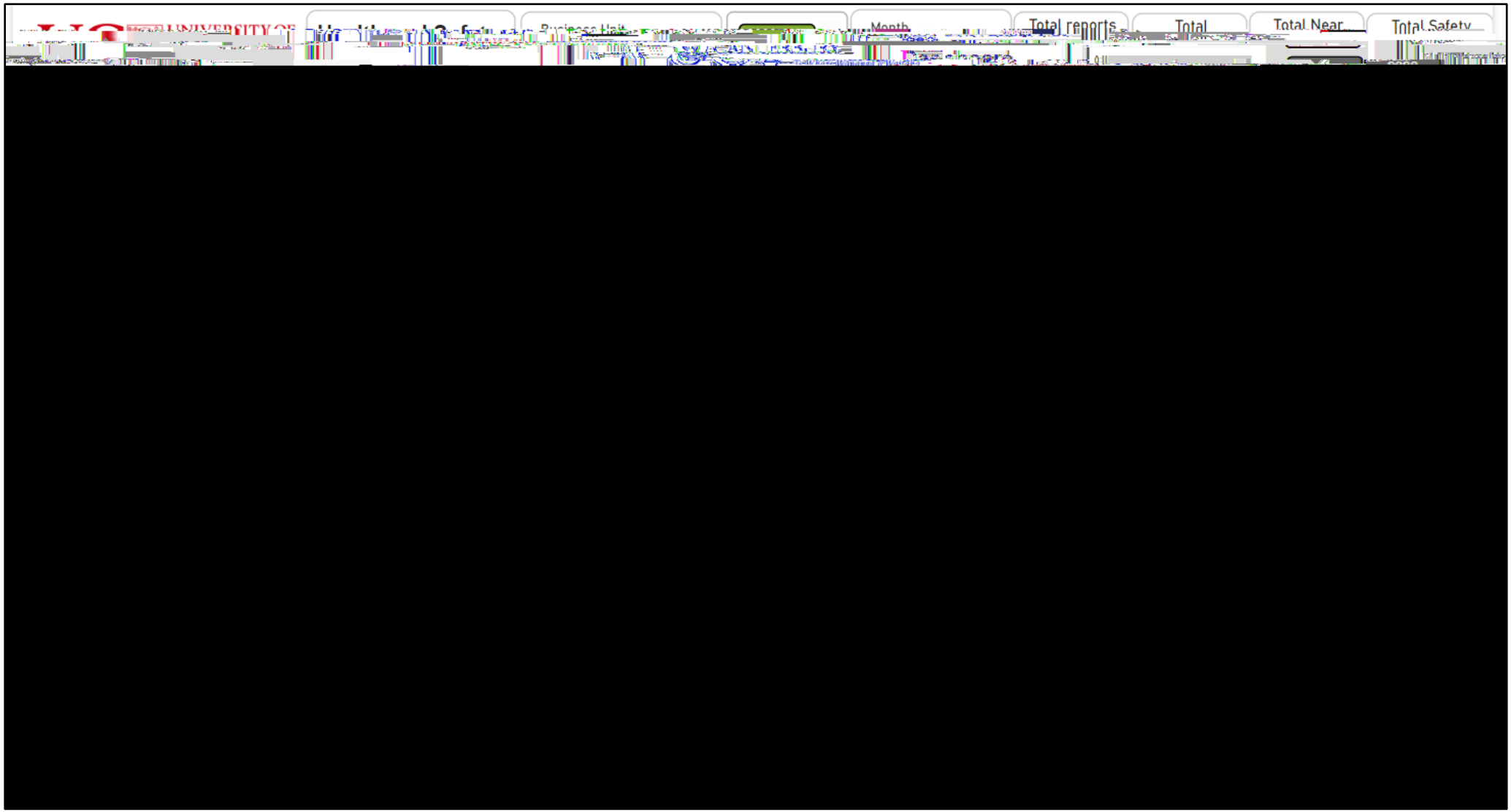
Appendix 1

Health and Safety Performance Summary

Appendix 2 (a) Health & Safety Performance Dashboard (Sept 2023)



Appendix2 (b) Health & Safety Performance Dashboard (YTD)



[redacted]

The Health and Safety Action Plan (Plan) 2021-2024 aligns Á] š Z d v P š d » U d v 2036 strategic objective 1 ÔÔ People Nurturing Staff, Thriving Students, and the Mahere Oranga Well-being Implementation Plan 2020-2024. The three ‰ } µ Í • š Œ š P] pillars: Inspiring Leadership, Thriving Communities, and Effective Systems, are the focus of the Plan to move beyond reactive to strategic and engaging and empowering our people to work together to make good decisions about safety, health, and well-being for themselves and others. In setting 575.93 604.3 8f ET Q q -4 ( )-3 (o)7 (cTf 755.47 604 604.3 8f ET Q q -4 ( )-3 (o)7 (cTf 755.47 604 604.3 8f Tf (575.93 604.3 8f ET Q q -4 ( )-3 (o)7 (cTf 755.47 604 6P08 re W* n BT /TT2 12 Tf 106.44 604.3 Td

Plan		Do	Check		Progress			
Strategic Pillar	Objective			Completed	In progress (2023)	Delivery	Risk Status	Comment
		Develop a professional development pathway for departmental safety officers, health and safety representatives, health and safety team members and committees. Consultation with DSOs, HSRs, and Committees.	The PD&R process supports the capability development of crucial health and safety personnel. PD&R process includes evaluation of H&S leadership. Participation rates improve.	Departmental Safety Officers (DSO) community of practice, meeting monthly. DSO survey completed. DSO audit tools and process automation/digitisation project complete DSO refresher workshop/training 24 November - 23 DSOs received refresher training on roles & responsibilities. Training needs assessment for core staff Health and Safety training	See below comments regarding the delivery of online training.	Q2		

Plan		Do	Check		Progress		
Strategic Pillar	Objective			Completed	In progress		

Plan
Do
Check

Vice - &KDQFHOORU¶V 5HSRUW WR &RXQFLO

October 2023

Introduction

The year-end examination period began on 30 October and runs through to 11 November. About 13 000 students take part in at least one of over 400 exams across this period. Exams are conducted in a range of modes from online to face-to-face and remain an important milestone in the academic year.

October was a busy month of 150th anniversary celebration events with the Alumni and Community Weekend offering a range of options as summarised in the section below.

Engagement

UC hosted a Multifaith celebration on campus on 24 October to recognise

d Z h íñì š Z ‰ Z } š } } Œ š Œ À o o] v P Æ Z]] š] } v } u ‰ o š] š • š } µ Œ } (
in Rolleston.

The UC Advancement team hosted the CASE (Council for Advancement and Support of Education) on 20 October for day of workshops delivered to a wide audience including UC Council, the Senior Leadership Team and external guests from Lincoln and Otago Universities and local schools. Sessions included a Fundraising and Philanthropy Workshop, and Challenges Education Institutions Face in Growing a Thriving Philanthropy Program.

d } u Œ l š Z µ ‰ } u] v P ‰ µ o] š] } A v] (v] ((}] v] • } v [• A New History: The University of Canterbury 1873-2023 by Canterbury University Press, UC, hosted

(f8- 11.0404 (f 277.23 T9(i)12.998 x2)Tj E8ic (Un)31)7.00s y: ry: Q8 x2 w#•E-ø w#•E-øY– ()˜v™3à)'ß€˜ w ®³(A'ap³ "

dZ •šµ vš]v] vš Ž dµ‰Áµ•vÁ]µ oÇ Œ ‰}Œš]v šZ u] U v ‰‰Œ
ÇšZ Œ o•ŽÀ ¶šu v P šZ •]šµ Ÿ}v•µ EZ • (šÇ •] vŽ•Xhv]À ‰Œ•]šÇ

/v Œ o Ç K š } Œ Á (š µ Œ v Œ š] o } µ š h [• ‰ ‰ Œ } Z š } &] Œ partnership in The Chronicle of Higher Education (CHE), the well-established and respected online platform with the largest readership for higher education in North America.

Associate Professor Cathy Andrew, Acting Executive Dean of Te Kaupeka Oranga | Faculty of Health

Memorandum/Pukapuka

To:	Ki:	University Council
From:	1 —	Professor Cheryl de la Rey, Vice-Chancellor
Date:	5 —	18 October 2023
Subject:	Kaupapa:	Academic Board Report

Recommendations:

WKDW WKH &RXQFLO QRWH WKH SURJUHVV RI WKH DFDGHPLF %RDUG

WKDW WKH &RXQFLO QRWH WKH RUJ RI GHOHWLRQ RI GRXEOH DOLDVLQJ RI WH
DQG /HDUQLQJ 6HFRQGDU\ 0DVWHU RI %XVLQHVV 0DQD
0DQDJHPHQW ZKLFK QR ORQJHU KDYH VWXGHQW HQUROPH

Report to CUAP Deletion of :
Graduate Diploma in Teaching and Learning (Secondary)

Department or School	STED		
Faculty	Education		
Contact person	Jo Fletcher	Phone numfo	Á(

Template 5A Discontinuations

Zealand university offers a Master of Financial Management, however, the University of Otago does offer the Master of Finance (MFinc) degree which is a coursework masters degree.

6. Calendar changes

Please delete from Calendar.

The Degree of Master of Business Management (MBM – 180 points) pages 308 - 310, 2023 Calendar

The Degree of Master of Financial Management (MFM –