A. Enrolment Regulations

1. Enrolment

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2 *Note: Some programmes have earlier application dates – see pages 12–16 of the Enrolment Handbook.*

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Note: Enrolled students can change their addresses on the University website.

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2. Dates for Enrolment, Discontinuation of Enrolment and Change of Enrolment (adding and discontinuing courses)

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Notes:

1. *There is a full list of semester indicator and refund dates on page 5 of the 2009 Enrolment Handbook.*
2. *See also the Fees Regulations for information regarding liability for fees and eligibility for refunds; and General Course and Examination Regulations, I Academic Progress for details of the academic progress review procedure.*
3. *Stuẃ Stuẃ Stuẃ L and prpr Ã Ą d by thesis only and in some postgraduate or graduate courses.*

i. *Students enrolling for the frst time in a degree programme which is by thesis only*

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details at this time, the student should contact the Contact Centre.

3. *Once the student accepts the Enrolment Offer and is fully enrolled (ENR status) all contact will be through the UC email and web portal. It is a condition of the student's enrolment, as per the student declaration, that all students must read information on their UC Student email/web portal at least once per week. Any changes to an email and postal address at this time must be submitted online.*
4. *For an exemption, students must apply to and be approved by the Director, Student Administration.*
5. *Enrolled University of Canterbury students should change their current and permanent/ emergency addresses online through UC Student Web.*

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5. Change of Enrolment

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6. Enrolment for Certifcate of Profciency

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Note: This regulation must be read subject to Admission Regulations A General and G Limitation of Entry/Special Application Regulations.

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7. Cultural Enrolment (Personal Interest Enrolment)

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B. Fees Regulations

Payment of Tuition Fees

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6. Late Fee After Enrolment

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7. Fee Refunds

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Notes:

1. *There is no flat fee or fee cap at either undergraduate or postgraduate level. Students pay for exactly the courses they choose to take, whether that is less or more than 1.0 EFTS.*
2. *Fees are not charged by degree code, but by subject band. For example:*
   (a) *If a student is enrolled in a Bachelor of Arts and chooses to take a Physics course outside of the BA Schedule, they will pay proportionally more for that course because Physics is in a higher band.*
   (b) *If a student is enrolled in a Bachelor of Science and chooses to take a Pacific Studies course from the BA Schedule, they will pay proportionally less for that course because Pacific Studies is in a lower band.*

Part 2. Tuition Fees: International Students

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E	DB>JBB	DG>DBB	DE>GBB
F	DD>HBB	DI>GBB	DG>IBB
G	DG>IBB	DI>GBB	DG>IBB

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General Regulations and Policies

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Part 3. Master of Business Administration: Special Tuition Fee, Acceptance Fee and Application Fee

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Part 6. Non-tuition fees

Miscellaneous	
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